

MINUTES OF MEETING

**WIREGRASS
COMMUNITY DEVELOPMENT DISTRICT**

Each person who decides to appeal any decision made by The Board of Supervisors with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The workshop meeting of the Board of Supervisors of Wiregrass Community Development District was held on **Wednesday, November 16, 2016 at 9:00 a.m.** at the office of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present were:

Bill Porter	Board Supervisor, Chairman
Mike Gramling	Board Supervisor, Vice Chairman
Colby Chandler	Board Supervisor, Assistant Secretary
Deborah Porter	Board Supervisor, Assistant Secretary
Quinn Miller	Board Supervisor, Assistant Secretary
Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Lindsay Whelan	District Counsel, Hopping, Green, & Sams, P.A.
Scott Sheridan	Representative, Locust Branch

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order.

SECOND ORDER OF BUSINESS

Workshop Discussion Items.

Mr. Fischer reviewed the landscape proposals received, noting that despite multiple attempts to procure additional bids, he was only able to get one additional bid. Ms. Whelan confirmed that the contract will have a thirty-day termination clause, as well as a clause for immediate termination for cause. She explained that should the Board be unsatisfied with the performance of the firm selected it has the option to contact the next lowest priced vendor to see if they will still honor their pricing or it can solicit new bids. Discussion was held regarding the scope of service, pricing, and experience. Ms. Whelan stated that once the top ranking firm has been determined, her office would negotiate the final agreement. It was stated that the Board can inquire if the top ranked firm would be willing to reduce pricing. The new contract would start as of December 1, 2016.

Mr. Fischer reviewed revisions to the Fiscal Year 16/17 Budget that have been made reflecting the irrigation costs that were finalized last month. He stated that he was not looking for Board action on this matter until next month. Discussion was held on the topic.

Mr. Fischer reviewed the agenda for the BOS meeting and brief discussions were held regarding various items. Discussion was held regarding the need for a License Agreement for parcel M-11 given that it is part of the landscape contract, the location of the Florida Native install

proposal and the Withlachoocee River Electric Agreement (WREC). Ms. Whelan will prepare a contract addendum with Florida Native encompassing the new install and noted that additional verbiage required by Florida Statutes needs to be added to the WREC agreement as well as an exhibit noting the street light locations.

THIRD ORDER OF BUSINESS

Adjournment

The workshop adjourned at 9:57 a.m.



Secretary/ Assistant Secretary



Chairman/Vice Chairman