

MINUTES OF MEETING

**WIREGRASS
COMMUNITY DEVELOPMENT DISTRICT**

Each person who decides to appeal any decision made by The Board of Supervisors with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of Wiregrass Community Development District was held on **Wednesday, August 25, 2015 at 10:00 a.m.** at the office of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Bill Porter	Board Supervisor, Chairman
Mike Gramling	Board Supervisor, Vice Chairman
Quinn Miller	Board Supervisor, Assistant Secretary
Colby Chandler	Board Supervisor, Assistant Secretary

Also present were:

Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Scott Brizendine	Associate Director of Finance, Rizzetta & Company, Inc.
Alyssa Cameron	District Counsel, Hopping, Green, & Sams, P.A. <i>(via speakerphone)</i>
Scott Sheridan	District Engineer, King Engineering, Inc.
Mark Sifford	Project Manager

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and read roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no members of the general audience in attendance for this meeting.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting Held on May 27, 2015

On a Motion by Mr. Chandler, seconded by Ms. Miller, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisor's meeting held on May 27, 2015 as presented for Wiregrass Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for May, June,
and July 2015**

On a Motion by Ms. Miller, seconded by Mr. Gramling, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for May (\$12,916.55), June (\$9,773.36) and July (\$1,500.00) for Wiregrass Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Series 2014 Construction
Requisition #2-7**

2	Econolite Control Products, Inc.	\$13,938.60
3	Mark Sifford	\$6,000.00
4	Hopping Green & Sams	\$6,502.00
5	Mark Sifford	\$3,000.00
6	King Engineering Associates, Inc.	\$9,852.25
7	QGS Development, Inc.	\$27,702.52

On a Motion by Mr. Porter, seconded by Mr. Chandler, with all in favor, the Board of Supervisors approved Series 2014 Construction Requisitions #2-7 for Wiregrass Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of QGS Change Order # 1

Mr. Fischer stated that the change order is a deduction in the amount of \$13,938.60 as a result of a direct purchase from Econolite.

On a Motion by Mr. Gramling, seconded by Mr. Porter, with all in favor, the Board of Supervisors approved change order #1 from QGS Development, Inc. for Wiregrass Community Development District and authorizing the conflict waiver.

SEVENTH ORDER OF BUSINESS

**Consideration of Trademark License
Agreement**

Ms. Cameron stated that District Counsel has reviewed the documents and is recommending approval.

On a Motion by Mr. Chandler, seconded by Ms. Miller, with all in favor, the Board of Supervisors approved change order #1 from QGS Development, Inc. for Wiregrass Community Development District and authorizing the conflict waiver.

EIGHTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2013/2104
Financial Audit**

Mr. Fischer stated that based on discussions during the workshop Staff is recommending that this matter be tabled until the auditor has had a chance to review the questions on the promissory notes.

Mr. Brizendine confirmed that the audit was filed prior to the deadline and that an amended audit can be filed if necessary.

NINTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2015/2016
Final Budget**

On a Motion by Ms. Miller, seconded by Mr. Porter, with all in favor, the Board opened the public hearing on the Fiscal Year 2015/2016 Final Budget for Wiregrass Community Development District and authorizing the conflict waiver.

Mr. Fischer stated that the public hearing was noticed as per Florida Statutes. He reviewed the budget totaling \$270,615 with an administrative subtotal of \$104,575 and a field operations total of \$166,040, highlighting the line items with the substantive changes. Mr. Brizendine touched on the assessment levels and reminded the Board that it has the option to decrease the budget at this point but can not increase it.

On a Motion by Mr. Porter, seconded by Mr. Gramling, with all in favor, the Board closed the public hearing on the Fiscal Year 2015/2016 Final Budget for Wiregrass Community Development District and authorizing the conflict waiver.

Ms. Cameron reviewed the resolution's purpose and confirmed that there were no questions on it.

On a Motion by Mr. Porter, seconded by Mr. Gramling, with all in favor, the Board of Supervisors approved Resolution 2015-10, adopting the fiscal year 2015/2016 final budget totaling \$1,204,420.86 (\$270,615 – O&M and \$933,805.86 –debt service) for Wiregrass Community Development District.

Mr. Brizendine reviewed the direct billing dates included in the resolution stating that assessments on unplatted parcels will be direct billed and platted lots that can be collected on the tax rolls will utilized the uniform method of collection. He stated that the billing dates are the same as those from previous years.

On a Motion by Mr. Porter, seconded by Ms. Miller, with all in favor, the Board of Supervisors approved Resolution 2015-11, levying assessments to fund the fiscal year 2015/2016 final budget and certifying the assessment rolls for Wiregrass Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-12,
Setting the Fiscal Year 2015/2016 Meeting
Schedule**

Mr. Fischer confirmed that the Board would like to continue to meet on the fourth Wednesday of each month at 10:00 a.m. He stated that the Board could make a decision to move or cancel the November and December meetings due to the proximity to the holidays when it gets closer to those dates.

TWELFTH ORDER OF BUSINESS

**Consideration of Master Declaration
Related Business**

Ms. Cameron stated that District Counsel has reviewed the documents and is recommending that the Board accept them.

On a Motion by Mr. Porter, seconded by Mr. Chandler, with all in favor, the Board of Supervisors accepted the Master Declaration for Wiregrass Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Rescheduling Public
Hearing on Rules of Procedure**

Discussion was held regarding the need to reschedule the public hearing on the Rules of Procedure and to schedule a public hearing on the irrigation rates. It was decided to hold these during the regularly scheduled meeting on October 28th.

On a Motion by Mr. Porter, seconded by Ms. Miller, with all in favor, the Board of Supervisors rescheduled the public hearing on the Rules of Procedure and scheduled a public hearing on the irrigation rates for October 28, 2015 at 10:00 a.m. at the offices of Rizzetta and Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544 for Wiregrass Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Construction Related
Business**

Mr. Sifford provided a brief update on the status of the Hueland Pond Road. A request was made for Management to distribute copies of the construction meeting minutes to the Board. Mr. Sheridan stated that the permit modifications for Wiregrass Boulevard are in process with the goal of starting construction the first of the year.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
No report.

B. District Engineer
No report.

C. District Manager

Mr. Fischer reminded the Board that the next meeting was scheduled for September 23rd. He confirmed that a workshop has been advertised and can be held if so desired. He read the dates for next years schedule into the record and explained that the Board will receive an email invitation to all of the meetings.

SIXTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests put forward.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Miller, seconded by Mr. Chandler, with all in favor, the Board of Supervisors adjourned the meeting at 10:27 a.m. for Wiregrass Community Development District.



Secretary/ Assistant Secretary



Chairman/Vice Chairman